

Conflict of Interest Training Module

The UOHI Conflict of Interest Policy (1-260) should be reviewed annually, and anytime there is a question or concern of a conflict. To comply with certain granting agencies' requirements, this training module must be completed by principal investigators, co-investigators, and any person affiliated with the Institute who holds a basic or clinical research appointment and/or participates in the design, conduct, or review of research at the Institute.

How Do You Disclose a Conflict of Interest?

You are responsible for complying with the Institute's Conflict of Interest Disclosure Policy and completing the Conflict of Interest Disclosure Form on a yearly basis or as soon your situation changes.

What Must You Disclose?

All interests, (financial or otherwise) that you, your spouse, and/or your dependent children, have with any commercial entity in the pharmaceutical, biotechnology, medical device, hospital or research equipment/supply industry.

Common examples include:

- fees for consulting, lecturing or acting on advisory boards
- royalties collected from inventions, patents and/or copyrights
- equity of any amount
- travel paid by companies on your behalf

Activities to be Avoided

There are a number of activities that are also considered conflicts and should not be undertaken unless specifically authorized after full disclosure of the conflict and mitigation strategies have been put in place. Please note that you must familiarize yourself with the policy in its entirety to understand the many situations considered to be in conflict.

Listed below are a just a few examples:

- authorizing or purchasing equipment, supplies, services or real property where you or a close relation have a significant interest
- collaborating with a spouse, family member or close relation on research activities without disclosing the relationship
- having outside interests, activities or commitments that impede or could be perceived to impede meeting your duty to patients and/or research participants or your roles, responsibilities and commitments to the Institute.

When Must You Complete the Disclosure?

You must complete the Conflict of Interest Disclosure Form annually and submit it to OHIRC Human Resources no later than December 31. You must update and resubmit the Form should your conflicts, such as financial interests or relationships, change throughout the year.

I certify that I have read and understood this training module and I have completed the Conflict of Interest Disclosure Form.

Name

Signature

Date