



UNIVERSITY OF OTTAWA
HEART INSTITUTE
INSTITUT DE CARDIOLOGIE
DE L'UNIVERSITÉ D'OTTAWA

Consultant Status Report*

LHIN: Champlain LHIN

Reporting Period: July 1, 2013 – September 30, 2013

Prepared For: UOHI/OHIRC Joint Finance and Audit Committee & UOHI Board of Directors

Consultant	Role/Project	Annual/Project Value	End Date	Selection Process	Comments
Norton Rose Fulbright (previously named Ogilvy Renault)	Legal Services for UOHI as Secretary of Corporation	\$40,000	March 31, 2014	Sole Source Selection – Corporate knowledge cannot be duplicated – involvement with UOHI/TOH service agreement as well as history since separation of UOHI as a separate entity.	
Conlin Bedard LLP	Legal Services for issues related to FIPPA	\$35,000	March 31, 2014	Sole Source Selection - Under the new Freedom of Information and Protection of Privacy Act a lawyer was required to assist the Heart Institute with legal advice related to a request that was received by the Freedom of Information Office. Due to the time sensitive nature of the request (as governed under the Act) and the confidential content of the request the Heart Institute was unable to follow the normal procurement process for these services.	

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Pricewaterhouse Coopers, LLP	Audit services for UOHI operations	\$34,000	June 30, 2014	Renewed each year upon approval from Joint Finance & Audit Committee and Board of Directors.	
Emond Harnden	Legal Services for issues related to drafting of CEO contract	\$5,500	September 30, 2013	Emond Harnden is the law firm responsible for dealing with employment matters of the Ottawa Heart Institute Research Corporation. Because of this relationship it has corporate knowledge that cannot be duplicated by another vendor in the short amount of time needed to resolve the issue.	
Merrill Gillaspay	Copyedit – The Beat	\$10,000 maximum (\$300/issue)		Sole Source Selection – Merrill’s depth of experience with medical, health, scientific and popular editing is highly specialized. She has complete familiarity with UOHI style and writing standards for a variety of audiences.	
Sharon Reynolds	Writing, The Beat	(\$75/hour to max of 70 hours)		Sole Source Selection – Freelance writer used primarily to write articles for The Beat and/or content for the website. Has expertise in science writing.	
Heather Blumenthal	Writing, The Beat	(\$110.00/hr to max of 50 hours)		Sole Source Selection – Freelance writer used primarily to write articles for The Beat and/or content for the website. Has expertise in science writing.	
Christopher Guly	Writing, The Beat	(\$90.00/hr for 10 hours)		Sole Source Selection – Freelance writer used primarily to write articles for The Beat and/or content for the website. Has expertise in science writing.	
Tim Lougheed	Writing, The Beat	(\$0.80/word for 1800 words)		Sole Source Selection – Freelance writer used primarily to write articles for The Beat and/or content for the website. Has expertise in science writing.	

**Please note, this report excludes consultants associated with the Life Support Capital Project.*